**QUESTION 1 :important skills and qualities of a leader**

intelligent

good communicator

good at giving positive and negative feedback

innovator

does not show favoritism

expert

educator

can absorb followers

advisor

facilitator

charisma

kindness

make quick decisions

separate personal relationships and work

careful

good orator (good at speaking)

good at listening

good understanding

sees the positive points

not selfish

considerate

open-minded

outline the work and have a good mission and vision

develop rules and boundaries and enforce them

responsible

good role model

honest

humble

supportive person

good looking

aggressive

courageous

Question 2: Negative effects of having power:

-abuse of power

- make risky decisions

- act aggressively

-irresponsible

-corruption

-rude behavior

-no respect for followers

-dictator (autocratic)

-they show disapproval

-they are proud

-they ignore other people’s feelings

-make poor decisions

-love of money for their own use

SELFISH

lose family and friends and followers

bad money management

egocentric

arrogant

insensitive

makes other feel insecure and unconfident

greedy

enjoys controlling others

their power blinds them

forcing people to finish their job – unreasonably – not understanding people’s abilities

impatient

do not help each other – not a team player

don’t want to accept other people’s ideas

illegal behavior

abuse of the position

pay attention to self interest (egocentric)

conceited

cheating

procrastinator

negative affects of having power